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Approved For Release 2001/08/31 : CIA-RDP78-05795A000400020032-9

DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF FOR MILITARY OPERATIONS
WASHINGTON, D.C. 20310

***ARMY**

**Declass/Release
Instructions On File***

LTC Barker/med/54178
16 April 1968

MEMORANDUM FOR:

SUBJECT: Administrative Information for Students Attending Special PSYOP
Training Course, Washington, D. C.

1. PURPOSE - To provide information of an administrative nature pertaining to the Special PSYOP Training Course to be conducted by [REDACTED] 5X1C4e in the Washington, D. C. area during the period 22 May 1968 - 5 June 1968.

2. GENERAL - This course of instruction is designed to help prepare officers for assignment to Psychological Operations positions in the U.S. Military Assistance Command Vietnam. The course will emphasize three basic elements. First, the course will explain the role and mission of Psychological Operations in Vietnam with particular attention to the mission, tasks, organization, modus operandi and problems of MACV. Secondly, the course will be a review and expansion of discussion of doctrine and techniques in effective PSYOP operations of the type conducted by MACV. The third element will be the study of North Vietnam and, in particular, the vulnerabilities of communism and the communist state and military machine that may and should be exploited by MACV operations.

Material presented in the course will rely heavily on lessons learned from past operational experiences in MACV operations or similar activities. Practical exercises will be undertaken to assist the participants to accustom themselves to the type of tasks they will be performing. Films will be used to illustrate and reinforce some of the general propositions discussed. Course reading will be relatively light, dealing primarily with techniques and background material needed for participation in the practice exercises.

3. REPORTING - Incoming students are requested to report to the PSYOP Division, Room 3B477 - The Pentagon, no later than 1300 hours on 21 May 1968. The PSYOP Division contact officer is LTC Irving O. Barker, Room 3B479, telephone OXford 54178 or OXford 78905.

4. COURSE DURATION AND LOCATION - Instruction will begin at 0900 hours on 22 May 1968. The last day of instruction is 5 June 1968. Class will be held in Room 612, Magazine Building, 1815 N. Lynn St., Rosslyn Area, Arlington, Va. (This is in the immediate area of the Key Bridge - approximately five minutes from the Pentagon.)

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5. COMMERCIAL BILLETING - Officers desiring commercial billets must make their own arrangements. As a suggestion, the ARNA Valley Motel, 2601 S. Glebe Road (Intersection of US 95 and Glebe Road), Alexandria, Va., offers furnished efficiency apartments at a rate of \$80.00 per week, per apartment. The apartment consists of a twin bedroom, private bath, living room with TV, kitchen with cooking utensils, dishes, and silverware. All linens are furnished and maid service is provided once a week. Two officers sharing an apartment can make out very economically in this motel considering savings provided by the kitchen arrangement. Telephone number of ARNA Valley Motel is 604-7700.

Another convenient commercial establishment is the ARVA Motor Hotel on US Route 50 (West), 2201 Arlington Boulevard (opposite Fort Myer main gate), Arlington, Va. This motel offers a twin bedroom with bath at a rate of \$14.84 per day. Telephone number of the ARVA Motor Hotel is JA 5-0300. It is recommended that reservations be made at the earliest practicable date to insure availability of accommodation upon arrival in the D.C. area.

There are, of course, many other motels and hotels in the area at rates approximately those of the ARVA Motor Hotel.

6. BOQ - Officers desiring BOQ accommodation at Fort Myer are requested to contact LTC Barker as soon as possible and no later than 1 May. (BOQ facilities at Fort Myer are generally very tight in view of limited number available.) Fort Myer is approximately one mile from the Rosslyn area.

7. TRANSPORTATION - Personal auto is desirable. Bus and taxi service is available throughout the area. Subject to billeting arrangements of students, a possibility exists that a military taxi service may be arranged for daily pick-up of students to class area and return.

8. ORDERS - Upon reporting in, officers should have in their possession official orders to the [REDACTED] Washington, D. C. A fund cite to cover travel and TDY should be shown on orders. Advance travel and TDY payment can be arranged through local finance office.

9. SPECIAL NOTE - Note that students are requested to:

- a. Report in NLT 1300 hours 21 May 1968 (para 3).
- b. Course instruction will commence 0900 hours 22 May and will terminate on 5 June (para 4).
- c. 30 May is a legal holiday and no class is scheduled on that day.
- d. No classes are scheduled on Saturdays or Sundays.

10. A map and general information material is inclosed.

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